

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Licensing and Certification  
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**REVISED**  
**COVID-19 Emergency Certificate of Need ("CON") Form- Hospital**  
**for a Temporary Increase in Licensed Bed Capacity**

**April 16, 2020**

Pursuant to Governor Janet T. Mills' March 15, 2020 *Proclamation of State of Civil Emergency to Further Protect Public Health* ("SOE"), the Director of the Division of Licensing and Certification ("DLC") has authorized Maine hospitals to obtain an emergency CON to temporarily increase the number of licensed beds in their facilities.

This is the form facilities should use to make such a request.

These completed forms will undergo an expedited review and approval process.

**Please note:** This form must be approved by DLC **before** a facility increases its number of beds.

**Information needed**

**Please print or type your answers in this column**

Facility name and address	Northern Light Inland Hospital 200 Kennedy Memorial Drive Waterville, ME 04901
Name, title, and phone number of person completing this form	Jean Mellett AVP Planning & Strategy, Northern Light Health 207-973-7443
E-mail address of person completing this form	jmellett@northernlight.org
Current licensed bed capacity	48
Proposed licensed bed capacity	58 And requesting that 8 beds be approved for swing beds
Date facility plans to increase its number of beds	To be determined based on volumes

<p>Description of where beds will be located and how they will be used</p>	<p>The increased bed capacity will be physically located within the hospital and/or on the hospital's campus, and bed utilization could be altered as follows through a phased implementation process:</p> <p>Intensive Care (to be used as intensive care beds)</p> <ul style="list-style-type: none"> <li>• Post Anesthesia Rooms 7</li> </ul> <p>Medical surgical services: (to be used as med-surg beds)</p> <ul style="list-style-type: none"> <li>• Day Surgery rooms 10</li> </ul> <p>Allowed 8 beds for swing beds to be used for patients requiring swing bed care.</p>
<p>For any capital purchases, how will the facility acquire those purchases, and what are the terms of the purchases?</p>	<p>Capital purchases would be funded through operations including current available cash balances. In addition, philanthropic funds may be available on a limited basis as well.</p>

Prior to final approval, DLC will consult with the Maine State Fire Marshall's Office to verify that the proposed location of licensed bed increases does not create serious life/safety implications.

Jean Mellett SAB  
 Signature of person completing this form

April 23, 2020  
 Date signed

When completed, this form *must be emailed* to DLC at: [Larry.Carbonneau@Maine.gov](mailto:Larry.Carbonneau@Maine.gov) and [Rich.S.Lawrence@Maine.gov](mailto:Rich.S.Lawrence@Maine.gov).